**CURRICULUM-VITAE**

Neeraj Saini

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| **Objective** |

Work with an organization where, I can prove my worth by fulfilling the responsibilities given to me. My ideal job would challenge my leadership, communication and creative skills while contributing to the growth and the success of the organization.

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| **Education Qualification** |

**Bachelor of Technology** from **C.D.L.M. Govt. Engineering College, Sirsa**

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| **Examination** | **Institute** | **Board** | **Year** | **Marks %** |
| Bachelor of Technology (Electrical Engg.) | C.D.L.M. Govt. Engineering College, Sirsa | C.D.L.M. Govt. Engineering University | 2013 | 64 |
| 12th | Dynasty international school, Faridabad | CBSE | 2009 | 67 |
| 10TH | Dynasty international school, Faridabad | CBSE | 2007 | 77 |

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| **Experience** |

**Company**  **: PRECISION TECH ENTERPRISES**

**( manufacturer of PLASTIC products)**

**TIER-1 SUPPLIER OF RNAIPL ,HONDA, GM , MSILOR SMG**

**Designation : PRODUCTION AND QUALITY ENGINEE**

**Period : 15TH Jan 17 TO TILL DATE**

**Role and responsibilities :-**

* Handling of Production and Quality in assembly line of INSIDE DOOR HANDLE and HOSE ASSEMBLY
* Handling of Quality Failure Report in assembly line
* Development of New assembly line and Installation of POKE YOKE to achieve ZERO DEFECT
* NEW PRODUCT DEVELOPMENT
* Testing of parts as per drawing standard
* Process and System audit
* Working knowledge of MSIL extranet
* Closer of defect and attending customer complaint
* Preparing document like FMEA ,PPAP, APQP
* CARV file for any change
* SERV file for sample evaluation
* Update of all document acc. to plan
* Working knowledge of VC, HG, Micrometer,PP, Torque guage , hardness meter, etc

**Company**  **: Supreme Enterprise**

**(manufacturer of sheet metal products)**

**Designation : Quality assurance**

**Period : 27th AUG 15 to 13TH JUNE 17**

**Role and responsibilities :-**

* Incoming inspection
* Preparing 8d reports
* Attending customer complaints
* Line patrol inspection
* Preparing FMEA ,PPAP
* Kaizen, 5s zone leader
* TS, MACE audit
* Handling of Skill matrix of all operators and training
* Update of all document acc. to plan

**Company**  **: CONSULT TECHNIQUE INDIA PVT. LTD**

**(manufacturer of PLASTIC products)**

**Designation : QUALITY CONTROLLER**

**Period : 1ST NOV 14 to 25th  AUG 15**

**Role and responsibilities :-**

* Incoming inspection
* Attending customer complaints
* Line patrol inspection
* 5s zone leader
* Update of all document acc. to plan

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| **Industrial Training:** |

* 6 week training in NTPTI at badarpur.
* 8 weeks training in nuclear power at Rawatbhatta, kota.

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| |  | | --- | | **Projects** |   Minor Project :- Fire Alarm System  Major Project:- Machine Control by Phone Device |

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| **Achievements** |

* Got 1st prize in mock rock dance in Tech. Fest
* Got 3rd prize In group dance in Tech. Fest
* Participated in inter school Volleyball Championship
* Co-organizer of the “TECH. FEST” held at Govt. College. Sirsa
* Best Performer award in culture activities in annual tech fest.

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| **Technical Skills** |

Operating System - MS Word, MS Excel, MS PowerPoint, MS Outlook,

Microsoft Applications - : Microsoft Windows 98/2000/XP/Vista/10

**Strengths**

* Dedication and honesty.
* Ability to work in a team.
* Ability to lead and manage the team.
* Fast learning and implementation capabilities.
* Excellent Coordination and Good Communication Skills

**Declaration**

I hereby declare that the information stated above are true and correct to the best of my knowledge and belief.

Place :Faridabad Neeraj Saini